

**DOE/EERE Project 4 conference call**  
**Minutes**  
**March 11, 2004**

**Participants:**

David Rogers  
Rick Brenner  
Jeff Baker  
Tom Fretz  
Eric Young  
Jill Long Thompson  
Michael Mills

- 1) Inventory of EERE awards / contracts to universities
  - Jeff has sent out preliminary data on university funding from DOE labs.
  - Jeff will continue to refine this data to identify specific colleges involved, if possible.
  
- 2) IP issue
  - SECA agreement is model, but was developed through a one-time negotiation and would have to be done for each unique contract.
  - There is a need for a boilerplate agreement to use as a starting point for negotiations with universities.
  - A draft of this boilerplate could be circulated to university IP officers for their opinions, but we'd need to make it clear this would not be a requirement for DOE funding, just an option.
  - David will repackage SECA document into general language that would be relevant for use with most universities.
  - A draft would be sent to VPs of Research to get their opinion on the basic terms and conditions.
  
- 3) Survey of Successful / Unsuccessful Bidders
  - EERE will explain the various mechanisms they use for funding external work and this will be used to target survey questions to the various types of solicitations.
  - There is a need to create a process or opportunity for more faculty input and feedback to EERE on ideas for research, which should ultimately lead to more success at bidding for solicitations.
  - EERE could invite some specific faculty to their program review meetings and/or workshops to increase input and feedback.
  - EERE will generate a calendar of meetings, forums, conferences, workshops, etc. so that the EDs can inform faculty through the research, extension, and academic directors.