

**DOE/NASULGC Project #3**  
**Progress Report**  
**May 4, 2004**

- I. April 27, 2004 Meeting held at NEED Headquarters, Manassas, VA.  
Attending were: Linda Kay Benning, Ron Drum, Eddie Locklear, Lani MacRae, Jim Powell, Martha Callan and Mary Spruill.

The objectives of the meeting were :

- Selection of specific curriculum materials to be used in the 3-week time frame for the pilot by the 4-H educators in each of the six DOE regions in After School settings. *Materials were selected*
- Determine time needed for training with the specific materials; set calendar for training. *A two and one-half day period was determined to be need for training; Training dates set for June 15, 16, & 17 (concluding at noon).*
- Determine costs for materials (student and educator), training, and travel.  
*Proposal from NEED proposed the following costs:*

<i>Student/Educator "Science of Light" kits</i>	<i>30 @ \$350ea</i>	<i>= 10,500</i>
<i>Trainers 3days @ \$600/day</i>		<i>= 1,800</i>
<i>Training materials: 24 sets (4per state) @ \$100</i>		<i>= 2,400</i>
<i>Partial Support: Travel, Lodging, Meals for trainees @ \$625</i>		<i>=15,000</i>
- Determine Evaluation Procedures.  
*Attached proposal outlines the evaluation processes. Cost = 2,000*
- *Total Estimated Costs* **=31,700**

II. Next Steps:

- Secure Funding commitment from DOE.
- Fill out Regions not represented at present (ie. Identify specific sites)
- Schedule facility for training, lodging, etc.
- Design Process evaluation
- Inform Advisory Committee of Progress (4-H Youth Development Task Force)