DOE/NASULGC Project #3
Progress Report
May 4, 2004

I. April 27, 2004 Meeting held at NEED Headquarters, Manassas, VA.
Attending were: Linda Kay Benning, Ron Drum, Eddie Locklear, Lani MacRae, Jim Powell, Martha Callan and Mary Spruill.

The objectives of the meeting were:

- Selection of specific curriculum materials to be used in the 3-week time frame for the pilot by the 4-H educators in each of the six DOE regions in After School settings. Materials were selected

- Determine time needed for training with the specific materials; set calendar for training. A two and one-half day period was determined to be need for training; Training dates set for June 15, 16, & 17 (concluding at noon).

- Determine costs for materials (student and educator), training, and travel. Proposal from NEED proposed the following costs:
  - Student/Educator “Science of Light” kits 30@ $350ea = 10,500
  - Trainers 3days @ $600/day = 1,800
  - Training materials: 24 sets (4per state) @ $100 = 2,400
  - Partial Support: Travel, Lodging, Meals for trainees @ $625 = 15,000

- Determine Evaluation Procedures. Attached proposal outlines the evaluation processes. Cost = 2,000

- Total Estimated Costs = 31,700

II. Next Steps:

- Secure Funding commitment from DOE.
- Fill out Regions not represented at present (ie. Identify specific sites)
- Schedule facility for training, lodging, etc.
- Design Process evaluation
- Inform Advisory Committee of Progress (4-H Youth Development Task Force)