

Minutes
DOE / EERE NASULGC Project Team 4
Conference Call

May 6, 2004 (2-3pm)

Participants:

T. Fretz, NERA
E. Young, SAAESD
R. Brenner, ARS
J. Baker, DOE/EERE – Golden, CO
Jill Long Thompson, NCFAP
J. Fischer, DOE/EERE

Conference Call Agenda:

- **Project Team # 4 - Engaging the Research Capacities of the NASULGC Institutions**
 - Provide added access to the state university and LGU R & D capacities
 - Define the barriers to cooperation especially as they relate to Intellectual Property (survey)
 - Access current activity in the multi-state research portfolio
 - Invite DOE personnel and contractor to participate in appropriate projects
 - Become a resource for DOE peer review panels, Advisory Boards, reviews of programs and IPA personnel
 - When appropriate, conduct relevant multistate research committee mtgs at DOE facilities
- Review the Project 4 goals and revise as appropriate
- Set projected outcomes with each goal
- Develop LGU research survey
 - Questions and issues for survey
 - Who
 - Timelines for completion of questions and survey document

Action Items:

1. T. Fretz and E. Young will rearrange and rewrite the goals and objectives. The new version will be circulated to the Team members for comments.
2. T. Fretz and E. Young will conduct CRIS and NIMSS search for relevant research projects related to biomass and energy. Although this is a useful exercise what is missing is a database that captures all research activities including all the colleges and the departments in the universities. Once the related activities in Land-grant institutions have been identified, it is

suggested that the relevant multi-state activity committees might meet at a DOE site as appropriate. Need to first identify the relevant multi-state activities. Fretz and Young will circulate to Project Team #4 for input. DOE willing to facilitate possible meetings, as appropriate.

3. J. Baker will summarize the DOE/EERE database on what institutions have received EERE grant and contact funding and share this with the Project Team #4.
4. Proposed survey for project area 4 reviewed. Fretz and Young will contact OSU to discuss design and conducting of a survey of NASULGC institutions, based on preliminary questions (see attached).
5. R. Brenner revised the paper on “Licensing of Subject Inventions” and added bullet # 9 to reflect input from conference call.
6. DOE (Jeff Baker) will consult with DOE General Counsel regarding the above licensing guidelines.
7. T. Fretz and E. Young will revise PowerPoint’s and share with Project Team #4 (see draft attachment).
 - a. Project’s goals and objectives
 - b. Team members and contact information
 - c. Progress report: a brief update on activities
8. Fretz will contact Stan Johnson (ISU) regarding the Ohio State University contact for survey input.
9. Jill Long Thompson will forward conference call minutes to full DOE/EERE/NASULGC team.

Attachments:

- **Draft survey Questions**
- **Draft Power Points**
- **Revised Licensing of Subject Inventions**